

(-) USING HYPHENS & DASHES

Practice
WORKSHEET
TWO

Exercise One

There are dashes missing in each of the following sentences. You must add them in.

1. Toby along with his loving dog was always at the park.
2. You are the friend the only friend who remembers my birthday.
3. Pizzas, burgers, chips These are all things which are unhealthy.
4. "Don't ever Wait are you listening to me?"
5. I think and I say this with love that you need to be more thoughtful.

Exercise Two

Identify whether the following are hyphens or dashes and explain their function.

1	When she fell pregnant—three months later—they were quite surprised.	Identify:
Function:		
2	During the 2012–2013 school year, three students were suspended.	Identify:
Function:		
3	He interviewed the well-known author whose first three novels were all bestsellers.	Identify:
Function:		
4	"I won't ever know—" she began, but she was stopped short by the boy's scream.	Identify:
Function:		
5	The naughty young man had decided to let off laughing-gas in the classroom.	Identify:
Function:		

Exercise Three

Are the following correctly or incorrectly punctuated with hyphens and dashes?

		Correct	Incorrect
1	Sue can't wait for her birthday — she's very excited.		
2	Pepperoni — especially when it's spicy, is delicious on pizza.		
3	The high school basketball team played and the score was 15—2.		
4	His brother-in-law was a famous movie star.		
5	Knowing that it was pre—arranged, she felt comfortable.		

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Practice
WORKSHEET
ONE

USING HYPHENS & DASHES

For each of the following pairs of sentences, the only change is a hyphen, yet the meanings are completely different. Examine them and then explain the difference.

1. He ordered an extra large pizza. / He ordered an extra-large pizza.

2. She was an old age specialist. / She was an old-age specialist.

3. I need to recover my book. / I need to re-cover my book.

4. There were nine year old kids there. / There were nine-year-old kids there.

5. I have ten dollar bills. / I have ten-dollar bills.

6. He was trying to sell a little used bed. / He was trying to sell a little-used bed.

7. They were small business owners. / They were small-business owners.

8. It was a violent games meeting. / It was a violent-games meeting.

9. I worked twenty four hour shifts. / I worked twenty-four hour shifts.